

Registration Instructions

(Press registration information is included on page 61.)

- Use one registration form per person. Copies are acceptable.
- Payment must accompany this form. Do not mail without payment.
- Faxed registrations are accepted only if paying by credit card.
- If you fax your registration form, do not send the original through the mail.
- **Do not submit this form after Friday, September 8. You must register onsite after this date. Onsite registration opens on Tuesday, September 12 at 7:00 a.m.**
- Only those individuals who register and present badges may attend CEDIA EXPO 2006 events.
- Badges will NOT be mailed. You must pick up your badge onsite during registration hours.
- Registration is not open to the public.
- You must be 18 years or older to register.
- Attendees will not be permitted to bring cameras or videotaping equipment onto the show floor.

Pre-Registration Policy

Register online at www.cedia.org/expo –
It is easier, faster, and gives you more options!

When you register at www.cedia.org/expo, you will immediately receive:

- (1) emailed confirmation that we received your registration
- (2) real-time lock-in of your classes and special event choices
- (3) the ability to make changes to your registration
- (4) placement on a waiting list for any sold out classes
- (5) a special registration confirmation number that will allow you to use the "express" check-in at one of our special offsite satellite registration stations as well as the Colorado Convention Center

Cancellation Policies

- **Cancellations after September 8 will not be refunded. There will be no onsite cancellations or refunds allowed. (See EXPO Education Refund Policy.)**
- Cancellations before September 8, for mailed or faxed registrations, must be made in writing to CEDIA. They will be processed beginning October 2.
- Online registrants may cancel via the online system at www.cedia.org/expo.
- Cancellations submitted via the online system will be processed via the online system.
- All full cancellations are subject to a \$25 processing fee.
- All full cancellations postmarked (or processed online) after August 18 will incur a 50% registration fee penalty along with a \$25 processing fee.
- No refunds will be issued due to conflicts with manufacturer product training or non-CEDIA sponsored events.

Lost Badges

There is a \$25 charge for all lost badges. New badges will be issued at the CEDIA registration counters onsite.

Trade Show Floor Policy

- You must be 18 years or older to enter the show floor.
- No cameras allowed on the show floor (only authorized press are allowed cameras).

EXPO Education Refund Policy

Course schedules are subject to change. If a change in the course schedule results in your inability to participate in a selected class, your fee for that course will be refunded in full following EXPO. You will need to complete the appropriate form onsite notifying CEDIA of the conflict and a request that the course fee be refunded. The form must be submitted to the Education Help Desk prior to the closing of EXPO. Refunds will be sent by mail within 60 days following the CEDIA EXPO.

Certification Exam Refund Policy

Certification Exam fees are not refundable for no shows. Requests for exam fee refunds must be made in writing prior to September 6, 2006. Exam schedule conflicts must be resolved onsite at the education office prior to the exam time.

Satellite Registration Stations

Satellite registration stations will be open on Tuesday through Friday, 7:00 a.m. – 6:00 p.m.; Saturday, 7:00 a.m. – 3:00 p.m.

Satellite Registration Locations:

- Denver Airport located in baggage claim and ground transportation (Level 5 of Jeppesen Terminal)
- Downtown Hotels: Adam's Mark, Grand Hyatt Regency Denver, Hyatt Regency Convention Center, Marriott Denver City Center, Westin Hotel Tabor Center, and Holiday Inn Denver Downtown
- Southside Metro: Renaissance Denver Hotel and Doubletree Denver
- Tech Park District: Hyatt Regency Tech Center

Onsite Trade Show Express Registration

You can now register with your credit card for a "trade show only access" pass at all self-serve kiosks. Avoid the registration delays on Thursday, September 14, by utilizing this easy and convenient system.

Attention Education Registrants

If you have registered for any educational classes, please stop by "MY EXPO ITINERARY STATION" to print off your class schedule. All registered classes will be encoded into your badge. Badges will need to be swiped at this station in order to receive your schedule.

Thursday Morning Courses

For all Thursday morning courses, it is highly recommended to use a self-serve registration kiosk prior to Thursday due to high volume at the registration counters, which may preclude you from securing the necessary access pass allowing you into the classroom on time. No refunds will be given for those who are delayed at registration. Please plan accordingly.

Transferring classes within your company

A person wishing to take a class in place of another registrant from your company must bring their badge, with proof of employment (such as a business card), to any of the onsite EXPO registration counters prior to the start of class. No person will be admitted into a class without proper registration.

Luggage Check

Luggage storage will be available inside of Room 712 in the Convention Center beginning Thursday, September 14, through Sunday, September 17, ONLY.

HOTEL RESERVATIONS

For your convenience, CEDIA has blocked rooms at 48 hotels in Denver. Reservations must be made via CEDIA's easy-to-use online system at www.cedia.org/expo.

CEDIA members will receive first priority when making reservations until May 22, 2006, when all attendees will be able to make reservations via the online system. Questions may be directed to CEDIA EXPO Housing at (877) 307-0325 or (317) 472-3939.

Guidelines for Press Registration

As you know, virtually every major trade show has introduced some type of expanded credentialing process in recent years. While part of the reason for this is due to the increased security that is unfortunately a part of today's world, it is also done for your benefit. Pre-qualifying press registrants insures that everyone who takes advantage of the press facilities is actually covering the event for a valid news outlet. This allows us to concentrate on your needs without being distracted by those who do not meet reasonable accreditation standards. The qualification is also necessary to insure that the courtesy of free admission to all CEDIA courses (with the exception of full-day workshops, boot camps and special events) is not abused by those who are not affiliated with a valid media outlet.

We do recognize that many of you have already attended previous CEDIA EXPO events, and it is not our intention to burden you with any more paper work than is necessary. Accordingly, we have instituted two-tier policy for those requesting credentials for this year's EXPO:

FOR THOSE WHO HAVE ATTENDED A PREVIOUS CEDIA EXPO:

- Complete the registration form.
- Where indicated on the registration form, please check the box for "Alumni Attendee."
- Fax or mail the completed form to CEDIA's Marketing & Public Relations Department at (317) 328-4625 along with a copy of your current business card or current masthead showing a relevant media affiliation or a copy of a by-lined article written within the past nine months that involves a subject area relevant to CEDIA EXPO. This is necessary to verify that you are still involved in covering our market.

FOR THOSE WHO HAVE NOT ATTENDED A PREVIOUS CEDIA EXPO:

- Complete the registration form.
- Fax or mail the completed form to CEDIA's Marketing & Public Relations Department at (317) 328-4625 along with the following:
 - A copy of your current business card or current masthead showing a relevant media affiliation
 - A copy of a by-lined article written within the past nine months that involves a subject area relevant to CEDIA EXPO.
 - A letter from an editor, news director or assignment editor explaining that you are covering the CEDIA EXPO on behalf of a relevant news outlet.

All press registrations will be processed by CEDIA and a confirmation will be sent to the e-mail address provided on the registration form. Media credentials will be available for onsite pickup in the Press Room located in Room 301 of the Convention Center. Please note that a government-issued photo ID is required to pick up your badge and EXPO materials.

We look forward to seeing you in September. Should you have any questions concerning this process, please contact CEDIA's Marketing & Public Relations Department at (800) 669-5329.

Special Needs

CEDIA has researched local vendors to assist attendees with special accommodations relating to hearing, eyesight, and mobility. Please contact vendors directly to secure services.

STANDARD/ELECTRIC WHEELCHAIRS AND ELECTRIC SCOOTERS**Jensen Medical, Inc.**

(303) 751-7292

wecare@jensenmedical.com

www.jensenmedical.com

Standard/electric wheelchairs and scooters available for rental
1 day minimum

Wheelers Accessible Van Rentals

(303) 797-0999

(877) 944-9784

www.whelerz.com

SERVICES FOR HEARING IMPAIRED**Caption Colorado**

(303) 468-4096 – Lindsey Condon

(800) 775-7838 – Main Number

www.captioncolorado.com and www.captionedtext.com

Professional Sign Language Interpreting, Inc.

(303) 920-7330 phone

866-889-8647 tty user ID: PSLI

Request 48 hour advance notice. Last-minute requests subject to availability.

www.pslinet

Sign Language Associates

(303) 321-6772

www.signlanguage.com

SERVICES FOR VISION IMPAIRED**National Federation of the Blind & Colorado Center for the Blind**

(303) 778-1130

Training Center: Braille training – can translate small amounts of writing into Braille (i.e., birthday cards, etc). Can also make referrals to individuals who translate large volume jobs.

Mile High United Way

(303) 433-8900 - United Way Help Line

Agency referrals

Bilingual staff

TRANSPORTATION

Expertise Travel Services (ETS) International has been designated the official travel agency for CEDIA EXPO 2006 in Denver, September 13-17, 2006. ETS International prides itself on offering expert skills in handling all of your travel requests combined with personalized attention. All of our travel consultants have a minimum of 10 years experience and can assist with any travel needs that you may have.

ETS International has negotiated airline contracts with most major airlines that entitle all EXPO attendees to receive discounts on any of their published airfares. Many airlines offer additional discounts when itineraries are confirmed and ticketed more than 60 days prior to your departure date!

ETS has also arranged for discounts with Avis, Alamo, and National rental car companies for this event.

You may reach ETS International at (773) 992-2405, fax (773) 992-3862, or email expo@etsintl.com.

DENVER AIRPORT TRANSPORTATION

Plan ahead! Denver offers a wide variety of transportation and accessibility options for you during your stay in Denver. Be sure to arrange your transportation needs prior to EXPO. More information is available online at www.cedia.org/expo/new_expo/transit.php.

Please initial here _____ to indicate that you accept the policies detailed on pages 60-61.

PAGE 1 OF 2

Please remember to bring your registration confirmation with you to EXPO.

PLEASE PRINT OR TYPE ALL INFORMATION.

Complete one registration per person. Duplicate this form to register additional attendees.

To register as press, please see page 61.

By submitting this registration, applicant consents to receive all correspondence from CEDIA, its agents, and authorized licensees, via telemarketing, electronic media, and/or fax.

Name _____
 Company _____
 Address _____
 City/State/Province _____
 Zip/Postal Code _____
 Country _____
 Telephone _____ Fax _____
 *Email (Required) _____

*Registration confirmation will be sent to the above email address.

REGISTRATION OPENS:

June 1, 2006

FAX this registration:
(317) 328-4625

REGISTER ONLINE:
www.cedia.org/expo

MAIL this registration:
CEDIA EXPO 2006
 7150 Winton Drive
 Suite 300
 Indianapolis, IN 46268

QUESTIONS

may be directed to:
(800) 816-9594

EMAIL:

registrar@cedia.org

PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS (REQUIRED):

Are you a CEDIA member? Yes No

Is this your first CEDIA EXPO? Yes No

How did you first learn about CEDIA EXPO?

- Mail
- Email
- Web Site
- Phone Call
- Fax
- Employer
- Supplier
- Business Associate
- Advertisement
- Past Attendee

Are you disabled? Yes No

Type of registrant:

- Analyst
- Residential Systems Contractor
- Non-Exhibiting Manufacturer
- Consultant
- Independent Sales Rep
- Distributor
- Architect
- Builder
- Interior Designer
- Press*
- *Check here if you are Alumni Press

Indicate your buying influence (select one):

- Final Recommendation/Approval
- Make Recommendation
- Research New Products
- Not Applicable

What percent of your current business involves custom installation?

- 76-100% 11-25%
- 51-75% 0-10%
- 26-50%

Which term best describes your position:

- President/CEO/Owner
- Purchasing Agent
- General Manager
- Sales/Marketing Manager
- Sales Person
- Designer
- Installer
- Analyst/Consultant/PR
- Importer/Exporter

I require these special services for my disability: (If not applicable, leave blank.)

All changes to your class choices/schedule MUST be made during the pre-registration period using the online system.

NAME: _____

PAGE 2 OF 2 – ACTIVITY ORDER FORM

EDUCATIONAL COURSE CHOICES

Refer to the course listings on pages 10-43 and the master schedule on pages 44-52 for course codes, descriptions and pricing.

MANUFACTURER PRODUCT TRAINING

Manufacturer product training courses are free of charge, but you must register. See pages 53-59 for course codes and descriptions.

Catalog #	Day	Time	Fee	Catalog #	Day	Time	Fee
_____	_____	_____	\$ _____	_____	_____	_____	FREE
_____	_____	_____	\$ _____	_____	_____	_____	FREE
_____	_____	_____	\$ _____	_____	_____	_____	FREE
_____	_____	_____	\$ _____	_____	_____	_____	FREE
_____	_____	_____	\$ _____	_____	_____	_____	FREE
_____	_____	_____	\$ _____	_____	_____	_____	FREE
_____	_____	_____	\$ _____	_____	_____	_____	FREE
_____	_____	_____	\$ _____	_____	_____	_____	FREE
_____	_____	_____	\$ _____	_____	_____	_____	FREE
_____	_____	_____	\$ _____	_____	_____	_____	FREE

OTHER ACTIVITIES

Check boxes to register.

	Until July 19	After July 19	Onsite
<input type="checkbox"/> Trade Show Only (CEDIA member).....	FREE!	\$ 30.00	\$ 60.00
<input type="checkbox"/> Trade Show Only (non-member).....	\$ 30.00	\$ 50.00	\$ 60.00
<input type="checkbox"/> Golf Outing (Your handicap: _____).....	\$ 90.00	\$ 100.00	\$ 100.00
<input type="checkbox"/> Awards Banquet Ticket*.....	\$ 75.00	\$ 85.00	\$ 95.00

* All tickets must be picked up at the awards banquet ticket counter. Please note that purchasing multiple tickets does NOT guarantee a reserved table at the banquet. If your company would like to sponsor a table of 8, please contact Tom Bewsey at (800) 669-5329 x176.

I will attend the Keynote Breakfast*
 Thursday, September 14: 8:00 a.m. – 9:30 a.m. (Space is limited to the first 810 to respond.)
 *Please arrive 10 minutes early or your seat will be given to another attendee on the wait list.

I will attend the Annual Meeting & Keynote Luncheon* Limited to CEDIA members only.
 Friday, September 15: 11:30 a.m. – 1:30 p.m. (Space is limited to the first 810 to respond.)
 *Please arrive 10 minutes early or your seat will be given to another attendee on the wait list.

Register onsite for the Technician Olympics Competition.

CERTIFICATION EXAMS

See page 13 for the certification exam schedule.

Exam: _____
 Day: _____
 Time: _____
 Exam Fees:
 Member: \$250 Non-member: \$350



PAYMENT INFORMATION Payment must accompany this registration and will not be processed without it.

Total Education Course Fees: \$ _____ Visa MasterCard AmEx Check (Make checks payable to CEDIA EXPO)

+ Total Other Activities Fees: \$ _____

= TOTAL DUE: \$ _____

Credit Card Number _____ Expiration Date _____

Signature _____

Print name as it appears on card _____

Check here if you would like a FREE residential systems subscription to Residential Systems.
 (Free subscription does not apply outside of U.S.)

NO changes can be made to your class choices/schedule onsite at EXPO.