



ESPMW207 Project Communications Management

Communication is 80% of a project manager's job. How one communicates with stakeholders directly contributes to the success or failure of one's projects. This course is designed to study the Project Management Institute (PMI) processes required to ensure timely and appropriate generation, collection, dissemination, storage, and disposition of project information. It includes communications planning, information distribution, performance reporting, and administrative closure.

Upon completion of this course, participants should be able to:

- Identify the four processes of communications management as defined by the Project Management Institute (PMI)
- Create a clear and concise communication plan that includes all required information and communications necessary to complete the project successfully
- Recognize processes for one's company
- List techniques of effective project communications

Recommended prerequisites: ESPM101, ESPM102